



Human Resources Advisory Council
Minutes
Wednesday, May 25, 2022
(1:30 – 3:00 pm)

Chair: Aimee Gallagher – Interim Associate Vice Chancellor, Human Resources

~~Bernadette Black~~
~~Caroline Althaus~~
Cindy Hall
Craig Leedham
~~Della Elliott~~
~~Denise Schulmeyer~~
Katie Cabral
~~Laci Diaz~~

~~Manuel Mancillas-Gomez~~
~~Michael Copenhaver~~
Moriah Gonzalez-Meeks
Nicole Conklin
~~Nicole Salgado~~
Pearl Lopez
~~Sahar Abushaban~~

Recorder: Jane Galarnau

Topic	Presenter
<ul style="list-style-type: none"> Reviewing Existing Job Descriptions 	<p>Katie and Nicole presented and said that EEO Rep in April, talked about how often we review job descriptions. Didn't like the language of "current English usage, grammar, spelling, punctuations and vocabulary". Craig requested that any changes, substantive or non-substantive go to the unions to review. Also, "One year of formal training, internship or leadership experience reasonably related to the administrator's administrative assignment".</p> <p>If any changes are needed by the Equity in Employment Taskforce those changes would be sent to Aimee and Craig. Craig confirmed that all changes should go to the unions to review.</p>
<ul style="list-style-type: none"> Group Updates 	
<ul style="list-style-type: none"> Next Meeting – June 22, 2022 	